UK Graduate School  Overload Request Form
(For UK Employment in Excess of a Full-Time Assistantship)

This filled-in form must be sent by the DGS as an e-mail attachment to the Graduate School Dean inbox
  gsdean@uky.edu

That e-mail must be copied to the student, the student’s current supervisor, and the overload activity
  supervisor (if different from their current supervisor).

In sending this request, the DGS affirms that he/she believes that the requested overload activity will
  not interfere with the student’s ability to handle their coursework, current workload, or their timely
  progress to degree, and that the student has agreed to this overload activity.

NOTE: Please do not submit an additional GSAS form. If you have any questions regarding tuition or the
  GSAS form, send emails to: GSAS@email.uky.edu

Student Name: ___________________________ Degree Sought: __________

UK ID#: _______________ Semester/Year of Overload Request: __________

Current Cumulative GPA (must be 3.0 or higher): __________

Qualifying Exam Date (Month/Day/Year): ________________

Anticipated Graduation Date (Month/Year): ________________

Student’s existing support (e.g. TA, RA, GA): ________________

Student’s existing hours/week obligation: __________________

Hours/week of requested overload: _______ (Maximum 28 hours per week/0.7 FTE from combined
  assignments)

International student (Yes/No)? __________ (Overload is not permitted for International students)

Describe the nature of the requested overload activities (state what the student will be doing):

Name of DGS: ____________________________

Name of Current Supervisor: ____________________________

Name of Overload Supervisor: ____________________________